

Torch Lake Township, Elk Rapids Township, Milton Township  
Special Joint Tri-Township: Meeting Minutes  
Tuesday, October 7, 2014, 7:00 PM  
Torch Lake Township Hall, 2355 North US 31, East Port, MI

Present: Torch Lake Township: Alan Martel, Kathy Windiate, Sharon Schultz, and Charles Goossen.  
Absent: Dieter Amos  
Elk Rapids Township: Dorance Amos, Aaron Isenhardt, Bill White, Shelley Boisvert and Mike Szymanski  
Milton Township: Lon Bargy, Tom Cole, Brett Pharo, Sandy Ball and Liz Atkinson  
Tri-Township Committee: Char Lundy, Terry Zawora, and Mary Hoadley, along with Board members listed above: Sharon Schultz and Aaron Isenhardt.  
Absent: Jim Lundy

Also Present: Township Attorney B. Derman and many audience members.

Meeting Called to Order: 5:34 PM

Meeting was turned over to Char Lundy so she could bring the Boards up to date on the status of the research completed by the Tri-Township EMS ALS Research Team.

Comment on Team Function: The team has been working since May gathering information by having interviews by phone and in person with professionals in the EMS field; thorough discussions with outsource options; and collaborative effort with Elk Rapids EMS director and Torch Lake EMS director to create a 4<sup>th</sup> consortium option.

There are two (2) reports from Consultants:

1. Safe Tech: Conference call with Aaron Rinehart from Safe Tech and Char Lundy and Mary Hoadley from the Tri-Township team. Notes from this conversation are attached to these minutes. He explained what process their consulting team would follow.
  - a) Assess the situation. Meet all the people involved in the situation: stakeholders, board members, EMS staff, community etc.
  - b) Assemble the report
  - c) Mediate/Facilitate/start dialogue with the parties involved
  - d) Emotion does not connect with achieving a plan for the project goals
  - e) Organization of the structure is clarified
  - f) Clarify the role and functions of the director
2. Patriot EMS Consulting: Phone conversation between Shane Wheeler of Patriot EMS and Char Lundy from our Tri-Township team. Mr. Wheeler then submitted a report to the team based on Char's notes of the phone conversation. That report is attached to these minutes.

Mr. Wheeler recommended the establishment of an Ambulance Regulatory Committee regardless which option is chosen and a thorough examination of the EMS needs of the communities should be completed with comments from all stakeholders (Fire Services, Ambulance Services, Hospitals and community leaders).

The summation of the Patriot report is as follows:

In regards to a simple answer I feel (Mobile Medical Response) MMR would be the best choice moving forward. I believe for reasons already stated that they would do a fine job of providing services to your communities.

I believe that a plan should be created to establish service expectations, as well as how this contract would be monitored to insure that service expectations are being met. There are many things to consider when building a system "it is what you put into it".

Public Comment:

T. Pressman: Asked what about North Flight? The consultants didn't think that was an option because that was only for staffing.

I. Gotts: How can MMR provide "full time staff"? Staff would be able to be rotated to various facilities which would allow them to stay full time and to keep up on their training.

B. Holland: They have heard some things about the service of MMR that scared them.

C. Keenan: Stated that if you put an oversight board together you should make sure there is EMT understanding and compliance on that board.

C. Goossen: Everything has been discussed as three townships but last week it sounded like Elk Rapids and Milton were headed off on their own. That blindsided the Torch Lake Twp Board and the Tri-Township Committee.

Comments from other audience members that did not give their name:

- Should we be starting over with an assessment?
- Maybe if a consultant were hired to look at everything they would tell us we don't need a consortium.

Meeting was adjourned at 7:10 PM

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Shelley Boisvert, Elk Rapids Township Clerk

Minutes are subject to Approval at the next regular Board Meeting

**Elk Rapids Township  
Special Meeting Minutes  
October 8, 2014, 7:00 PM.**

The special meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St., Elk Rapids. The meeting was called to order by Supervisor White at 7:00 pm.

The meeting was taped to provide accuracy and is provided on line at elkrapids.com

**PRESENT:** Supervisor, William White; Clerk, Shelley Boisvert; Treasurer; Michael Szymanski; Trustees, Aaron Isenhart and Dorance Amos  
**Also Present:** B. Derman, E. Hedin, Matt Holtcamp from MMR and 43 others in the audience.

1. Pledge of Allegiance
2. Approval of the Agenda: MOTION/S Amos/Szymanski to leave the agenda as presented. Motion APPROVED.
3. Review of Mobile Medical Response (MMR) Contract: Bill Derman. Mr. Derman read the proposed Ambulance Service Agreement, the Real Estate Agreement, and the Motor Vehicle Lease Agreement.

Mr. Holtcamp answered questions from the Board.

4. Public Comment:
  - B. Holland: Uncomfortable with language in the contract “based on demand”
  - T. Pressman: Vague language in the contract
  - D. Case: Regional Manager of NW Medical Control: Wanted to make the township aware that MMR would not be able to function under the NW Med Control until paramedics are approved. Sometimes the timeline is very short and at other times it may take longer.
  - P. Brady: Concerned with the process used to get to this point
  - B. Miller: Submitted questions from Myrna Holland who was not in attendance: Have policies been reviewed? What is the process for monitoring compliance? Is there an oversight Board?
  - J. Braun: Concerned about response time. How much money may be saved?
  - C. Brady: Concerned with the process.
  - D. Dymora: Questions to Holtcamp regarding education opportunities with MMR.
  - D. Reynolds: Law suite questions from the Request for Proposals.
  - B. Miller: How much money may be saved?
  - T. Pressman: Performance standards
  - C. Keenan: ERT Run times. Processed used. Should have had a full analysis of what we have now.
  - S. Gross: Believes people have been misled by the Concerned Citizens Group
  - N. Warner: A reformation should be done
  - E. Hedin: It will cost to get out of the existing Accu-Med contract.

Meeting was adjourned at 9:40 PM