

TRI-TOWNSHIP EMS STUDY COMMITTEE  
Sunday, June 29th, 2014  
AGENDA MINUTES  
MEETING PLACE-TORCH LAKE TWP CONFERENCE ROOM

Call to Order: Char Lundy at 6:30 pm

Members Present: Char, Sharon, Mary, Jim, Aaron, Terry  
Public: 5 attended

Minutes: Approval of Tri-Township Study Committee meeting 06/22/14 - Motion to Approve by Jim, second-Terry; 6 yea- 0 nay. Passed.

Business:

- 1) Spreadsheet to be finalized and ready for a consultant review.
- 2) Request for information (RFI) to be sent to consultants is ready to send. Use of cover letter agreed by team. All information collected from 4 options is to be sent to consultants for a free overview of teams work to date. List of consultants discussed: 1) Safe Tech Solutions; 2) Emergency Services Consultant International (ESCI); 3) Patriot Services Consultants; 4) Fitch Consultant Associates.
- 3) Report from EMS Directors. Overviewed each category from spreadsheet list with 2 directors. Will wait for the 4<sup>th</sup> option to be more complete before sending all data to the consultants. Needs to be in a better format and reviewed.
- 4) Input from Alan Martel memo. Discussed a joint meeting with 3 team members, EMS directors, and Township supervisors to discuss option #4. Time and date proposed is Wednesday, July 2<sup>nd</sup> at 6:30 pm in Torch Lake Twp. hall. Public is invited and will be posted.
- 5) Note was sent to each township requesting to share cost of a consultant to review all information Research Team has organized on all 4 options. Approval to share cost must be approved before TTT requests bids from consultant candidates. Township meetings are being scheduled. Waiting for replies.
- 6) Discussed correspondence from the public.

SUMMARIZE: Made a motion to approve minutes; reviewed names and conditions of 4 consultants; finalizing spreadsheet; report from EMS directors; and set up a meeting for 4<sup>th</sup> option review.

Next meeting scheduled to be Sunday, July 13th – 6:30 pm at Torch Lake Twp. Bldg.

Adjournment: by Terry – second Mary at 8:38 PM  
Submitted by recorder: Sharon Schultz

***Minutes are subject to Committee Team for approval***