

TRI-TOWNSHIP EMS STUDY COMMITTEE
Sunday, June 22nd, 2014
AGENDA MINUTES
MEETING PLACE-TORCH LAKE TWP CONFERENCE ROOM

Call to Order: Char Lundy at 7:00 pm

Members Present: Char, Sharon, Mary, Jim, Aaron, Terry
Public: 5 attended

Minutes: Approval of Tri-Township Study Committee meeting 06/15/14 - Motion to Approve by Mary, second-Jim; 5 yea- 0 nay. Passed.

Business:

- 1) Spreadsheet: Goal to be completed & reviewed by all team members – to be completed by Thursday.
- 2) No report/update given from ER & TL directors of EMS on option #4.
- 3) Report given by Mary from a meeting also attended by Aaron and Char with Bob Spencer. Referencing the need of a governance board. Brought back reading material.
- 4) Aaron report on Slifca was that he reached out- but got no replies.
- 5) Report given by Char from conference with Joel Baillie. Need to get a consultant as soon as possible. Gave several references to consider. Submit a request for information (RFI).
- 6) Char gave report from Consultants Fitch Associates. Discussed the need to be clear in a possible RFI. Discussed dos and don'ts to be considered.
- 7) Discussed the need to contact the three (3) Tri-townships to let them know of how serious we are of a consultant. Team needs, in writing from the 3 townships (referring to the meeting of 5/28/14 line #4 Expenditures): 1) consortium effort to split 3/ways cost 2) follow up with a date deadline. Then, team agreed to a memo to be sent to the three township supervisors requesting allowing the committee to have a consultant review all the findings of this team and render an opinion not only on the completeness of the study, but also which option is most effective for quality of ALS service for the residents of the three townships with cost consideration to respond back to team within one week.
- 8) Recorder contacted each township clerk regarding the postings. Each clerk confirmed that the minutes and notices were in deed being posted at their sites and/or websites.

SUMMARIZE: Made a motion to approve minutes; listened to reports given; continued efforts of completed spreadsheet data; continue with contacts & with consultants; listened to public comments.

Next meeting scheduled to be Sunday, June 29th – 6:30 pm at Torch Lake Twp. Bldg.

Adjournment: by Aaron – second Mary at 8:45 PM
Submitted by recorder: Sharon Schultz

Minutes are subject to Committee Team for approval