

TRI-TOWNSHIP EMS STUDY COMMITTEE
Sunday, July 13, 2014
AGENDA MINUTES
MEETING PLACE-TORCH LAKE TWP CONFERENCE ROOM

Call to Order: Char Lundy, Chair at 6:30 pm

Members Present: Char, Mary, Terry, Sharon, Aaron, Jim
Public: 3 attended

Minutes: Approval of Tri-Township Study Committee meeting 6/29/14- Motion to Approve by Jim, second by Mary. 6 yeas – 0 nays. Passed.

Business: Meeting actions and decisions

1. Spreadsheet: Add allied info and enter 4th option info when we get it
2. ESCI- Terry will follow up with TC use of ESCI for fire dept.
3. EMS Directors
 - Anyone on TTT will be offered opportunity to meet with Tom and Eileen to finish spreadsheet information
 - Need response times backed by times from 911 for both EMS squads
 - Need total cost combined looking at joint resources
 - Discuss Echo possibilities with use of back up ambulance in Milton
 - State approved use (need info in writing) of Echo unit use EMT, LALS or paramedic, part time? Staffed during peak ambulance run hours?
 - Cost to have supplies, cost for extra staff, cost for housing for Echo unit
 - After talking to directors, then Terry will call Glen Arbor to discuss 4th option details and gets input from Terry's contact.
 - Need narrative that Tom submitted at onset of talks to give to consultants as info backing up spreadsheet information.
4. Plan for submitting information to Consultants
 - Have spread sheet reviewed again by team
 - Consensus of information on spreadsheet re: 4th option as complete.
 - Call 4 consultants to alert them that packet coming for bid to them
 - Packet consists of:
 - Request for Information (RFI)
 - Spreadsheet completed
 - 3 outsource proposals
 - 4th option proposal with Echo option included
 - Attachments listed in the RFI

Next Meeting: scheduled for Sunday, July 20th, 2014 – 6:30 pm at Torch Lake Twp. Bldg.

Adjournment: by Mary – second by Jim Time: 7:20 pm

Submitted by recorder & Subject to Committee Team for approval.