

**Elk Rapids Township
Regular Meeting Minutes
June 10, 2014, 7:30 PM**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St., Elk Rapids. The meeting was called to order by Supervisor White at 7:30 pm. The meeting was taped to provide accuracy.

PRESENT: Supervisor, William White; Clerk, Shelley Boisvert; Treasurer, Michael Szymanski; Trustee, Aaron Isenhart; Trustee, Dorance Amos

Also Present: B. Derman, L. Harrett, E. Hedin, P. VanDenBerge, John Matthews and 15 others in the audience

1. Pledge of Allegiance

2. Public comment: B. Holland-questions regarding Elijah Ltd contract. R. Hall-when is the burned building on Clearwater Pt. going to be taken care of, also another a question about another abandoned building in the subdivision. D. Reynolds-We should have a celebration for the years of service of our Fire and Ambulance departments.

3. Approval of Meeting Agenda: MOTION/S Boisvert/Amos to approve the meeting agenda. Motion APPROVED.

4. Consent Agenda

- A. May 13, 2014 Minutes
- B. May 28, 2014: Joint Meeting Minutes
- C. Elijah Ltd. Contract
- D. Zoning administrators report
- E. Treasurers report
- F. Paying of the bills

MOTION/S Amos/Isenhart to approve all the items on the Consent Agenda. Roll Call Vote: Amos, Isenhart, Szymanski, White and Boisvert all voting Yes, 0 No. Motion APPROVED.

5. Zoning Amendment #2014-01: Deleting language in Sections 2.11-A – No permanent groin wall and 2.11-B – Man-made extensions from shoreline, and re-identifying Sections 2.11C and 2.11 D to 2.11 A and 2.11 B. MOTION/S Boisvert/Szymanski to approve the amendments. Roll Call Vote: Isenhart, Szymanski, White, Boisvert and Amos all voting Yes, 0 No. Motion APPROVED.

6. Sheriff Report: Sheriff Bean presented the 2013 Annual Report for the Antrim County Sheriff Department. He also stated that his office and the prosecutor's office are still working on a Noise/Fire Works Ordinance.

7. Sportsman Club Remediation: Northern A-1: Chris Griffin, Global Engineering. Griffin gave an update of the remediation work at the Sportsman Club property. He presented a bid for work this year from Northern A-1 in the amount of \$17,050 along with other materials necessary from EnviroMag in the amount of \$1,450. MOTION/S Boisvert/Amos to approve the Northern A-1 and EnviroMag amounts rounding up to \$20,000 for work at the Sportsman Club for 2014. Roll Call Vote: Szymanski, White, Boisvert, Amos and Isenhart all voting Yes, 0 No. Motion APPROVED.

8. Ambulance report

A. Paramedic hires: William Brodin & Kayla Chartier

MOTION/S Isenhart/Boisvert to approved the hiring of Brodin and Chartier as new paramedics pending all the background checks and hiring processes for the department. Motion APPROVED.

B. Lift Assist Fee Removed: Resolution 2014-8: Removes the fee for Lift Assist from the established Ambulance/Paramedic Fee Schedule. MOTION/S Boisvert/Amos to approve Resolution 2014-8. Roll Call Vote: White, Boisvert, Amos, Isenhart Szymanski and Amos all voted Yes, 0 No. Motion APPROVED.

C. Founder's Award: Jason Sopha and Larry Mueller

D. Policies

- a. **Policy #400** – Driving Record Review: MOTION/S Amos/Szymanski to approve the new Driving Record Review policy. Motion APPROVED
- b. **Policy #403** – Reporting of Injuries, Illness and Conditions: MOTION/S Amos/Szymanski to approve the new Reporting of Injuries, Illness and Conditions policy. Motion APPROVED
- c. **Policy #506** – Generation/Disposal of Medical Waste: MOTION/S Boisvert/Szymanski to approve the Generation/Disposal of Medical Waste policy and replace any existing policy with comparable wording. Motion APPROVED.
- d. **Policy #603** – Airborne Pathogens Exposure Control: MOTION/S Szymanski/Amos to approve the new Airborne Pathogens Exposure Control policy. Motion APPROVED.
- e. **Policy #604** – Blood Borne pathogens Exposure Control: MOTION/S Szymanski/Boisvert to approve the new Blood Borne Pathogens Exposure Control policy. Motion APPROVED.

E. Ambulance Use: Amos asked if we need a policy regarding using the ambulance for personal use. He believes it is for official use and that the Township has liability for the vehicle every time it leaves the station. Both Chief Hedin and EMT D. Reffitt spoke and consider non-emergency trips in the ambulance a way of supporting the community. By using the ambulance for errands, lunch runs, grocery shopping they feel they are approachable by the public for questions or quick services like blood pressure checks.

F. Legal Bill: A bill was received from Varnum Law offices for the services of representing the township with the Department of Labor on issues of on-call wages and overtime for the ambulance department. Chief Hedin did not approve payment of the bill believing it covered other services for the township but Supervisor White read the billing detail out loud confirming that all issues were Department of Labor oriented. The bill was charged to fund 206, the Fire and Ambulance fund.

9. Fire Report

- A. Staff Position at Station: Three applications were received and interviews will take place next week.

10. HERTHA: no report

11. Accepting Credit Cards for Tax Payments: MOTION/S Szymanski/Amos to approve of the Township accepting credit card payments for tax bills, understanding that there will be a service fee by the credit card company directly to the customer using that form of payment. Roll Call Vote: Boisvert, Amos, Isenhart, Szymanski and White all voted Yes, 0 No. Motion APPROVED.

12. Attorneys Report: verbal

13. Township Board Announcements and Comments

A. Email from C. Thiel

- 1) Results from B. Berman's review of MMR legal issues: Derman stated that it appears that MMR's attorney has adequately answered comments proposed by attorney Ferguson.
- 2) Comments for another attorney re: Michigan Labor Laws and their application to wages paid to EMS stand-by employees: In the case of the Elk Rapids EMS, the stand-by or on-call employees are not compensatory until they are called in for a run.
- 3) Issues surrounding the revocation of MMR's tax exempt status: A letter was received from Yeo & Yeo, MMR's CPA firm explaining the on-going follow up with the IRS on the status of the tax exempt status.
- 4) Status of the mediation idea presented by J. Thiel at the May meeting: Elk Rapids became part of a Tri-Township research committee along with Milton and Torch Lake Townships looking into the EMS/ALS ambulance services for the three townships so looking into mediation between the departments was put off for now.

14. Public Comment: R. Hall: Personnel issues during a public meeting.

J. Sopha: Paramedic with Elk Rapids and North Flight: North Flight policy regarding utilize their ambulances for personal stops. C. Thiel: Recruiting EMS workers.

15. Adjourn 10:07 PM