

**Elk Rapids Township  
Regular Meeting Minutes  
February 11, 2014, 7:30 PM.**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St., Elk Rapids. The meeting was called to order by Supervisor White at 7:30 pm. The meeting was taped to provide accuracy.

**PRESENT:** Supervisor, William White; Clerk, Shelley Boisvert; Treasurer; Michael Szymanski;  
**Absent:** Trustees; Aaron Isenhardt, Dorance Amos

**Also Present:** B. Derman, L. Harrett, E. Hedin, P. VanDenBerge, and: 20 others in the audience

**1. Pledge of Allegiance**

**2. Public Comment:** none at this time

**3. Approval of Meeting Agenda:** Parts of the Fire Report require action so the Agenda is updated to reflect the Chief's request for approval of a new employee and appointment of a new officer.

MOTION/S: Szymanski/Boisvert: to approve the agenda as amended. Motion APPROVED

**4. Consent Agenda:**

A. January 14, 2014 Minutes

B. Zoning Administrator's Report

D. Treasurer's Report

E. Paying of the Bills: General Fund - \$4,396.45: Fire and Ambulance - \$6,223.09:

Prepaid Bills - \$335.00

MOTION/S: Szymanski/Boisvert: Approve all items on the Consent Agenda: Roll Call Vote: Szymanski, White and Boisvert all voting Yes: 0 No: Motion APPROVED.

**5. Sheriff Report:** as presented

**6. Ambulance Report:** Chief Hedin – report as presented.

a) Officer Appointments: MOTION/S Boisvert/Szymanski to approve the officers as recommended for another term:

- Eileen Hedin – Chief
- Frank Bachi – Deputy Chief
- Chris Weinzapfel – Finance/Secretary
- Christine Keenan – HIPPA officer
- Larry Mueller – QI/QA Reviewer

Motion APPROVED.

**7. Fire Report:** Chief Van Den Berge – report as presented

a) New Employee: Don Hoezee – MOTION/S Szymanski/Boisvert to approve hiring Don Hoezee. Motion APPROVED.

b) Appointment of new Lieutenant: Vince Cooper: MOTION/S Szymanski/Boisvert to approve Vince Cooper as a new Lieutenant. Motion APPROVED.

All other officers are in the last year of their existing terms:

- Pete Van Den Berge, Fire Chief: in the 3<sup>rd</sup> year of a 3 year term
- Ken Williamson, Deputy Fire Chief: in the 3<sup>rd</sup> year of a 3 year term
- Don Marker, Captain: in the 2<sup>nd</sup> year of a 2 year term
- Chris White, Lieutenant: in the 2<sup>nd</sup> year of a 2 year term

**8. HERTHA:** Tom Vranich; verbal report

- a) Updated banquet facilities lease agreement: Gerry DeGrazia; the lease agreement between Siren Hall and HERTHA was resubmitted to the Township with some requested amendments from the Liquor Control Commission. Bill Derman, the Township Attorney stated that the agreement itself did not change where the Township is concerned and he recommends signing the amended document. MOTION/S Szymanski/Boisvert to give Supervisor White the authority to sign the amended document. Roll Call Vote: White, Boisvert, Szymanski all voting Yes: 0 No: Motion APPROVED.

**9. Agreement with Elk Rapids Schools for 2014 Summer Tax Collection:** MOTION/S Szymanski/Boisvert to approve the agreement with the Elk Rapids Schools for collection of the summer taxes at \$2.50 per parcel. Roll Call Vote: Boisvert, Szymanski, and White all voting Yes: 0 No: Motion APPROVED.

**10. Salary Resolutions for 2014:**

- a) Resolution #2014-1: Resolution to Establish Township Supervisor/Assessor salary beginning April 1, 2014 at \$45,320. MOTION/S Szymanski/Boisvert to approve Resolution #2014-1. Roll Call Vote: Szymanski, White, and Boisvert all voting Yes: 0 No: Motion APPROVED.
- b) Resolution #2014-2: Resolution to Establish Township Treasurer salary beginning April 1, 2014 at \$20,600. MOTION/S Szymanski/Boisvert to approve Resolution #2014-2. Roll Call Vote: White, Boisvert, and Szymanski all voting Yes: 0 No: Motion APPROVED.
- c) Resolution #2014-3: Resolution to Establish Township Clerk salary beginning April 1, 2014 at \$21,100. MOTION/S Szymanski/Boisvert to approve Resolution #2014-3. Roll Call Vote: Szymanski, White, and Boisvert all voting Yes: 0 No: Motion APPROVED.

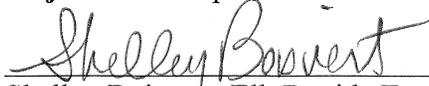
**11. Resolution to set an annual meeting: Resolution #2014-4:** Resolution to Establish the Annual Meeting of the electors of Elk Rapids Township on March 25, 2014 at 7:00 PM. MOTION/S Szymanski/Boisvert to approve Resolution #2014-4. Roll Call Vote: White, Boisvert, and Szymanski all voting Yes, 0 No: Motion APPROVED.

**12. Attorneys Report:** verbal report

**13. Township Board announcements and comments:** Boisvert commented that the Township received notice from the Michigan Township Participating Plan Risk Reduction Grant Program that they were unable to fund the grant that the Township helped HERTHA apply for to repair the foundation and install an engineered fire alarm system. The next grant cycle will begin April 1, 2014 and HERTHA may reapply for the fire alarm system at that time.

**14. Public Comment:** C. Thiel asked Supervisor White to repeat the salary amounts from the resolutions. W. Holland asked questions regarding the ambulance service proposals. When Elk Rapids, Milton and Torch Lake Township get together to discuss the proposals it will be at a public meeting.

**Adjourn:** 8:20 pm



Shelley Boisvert, Elk Rapids Township Clerk

Minutes are subject to Approval at the next regular Board Meeting.