

## **Elk Rapids Township Regular Meeting Minutes, September 8, 2015**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor White at 7:00 pm. The meeting was recorded to provide accuracy.

**Present:** Supervisor: Bill White, Clerk: Shelley Boisvert, Treasurer: Mike Szymanski,  
Trustee: Dorance Amos, Trustee: Aaron Isenhart

**Also Present:** B. Derman, L. Harrett, P. VanDenBerge, 2 members in the audience.

1. **Pledge of Allegiance**
2. **Public Comment:** none at this time
3. **Approval of Meeting Agenda:** Motion/S: Amos/Szymanski to approve the agenda as presented. MOTION APPROVED.
4. **Consent Agenda:**
  - A. August 11, 2015 Minutes
  - B. Zoning Administrators Report
  - C. Treasurers Report
  - D. Paying of the Bills: General Fund - \$18,021.76, Fire & Amb. Fund – \$6,811.23MOTION/S Amos/Isenhart to approve all of the items on the Consent Agenda. Roll Call Vote: Amos, Isenhart, Szymanski, White, and Boisvert all voting Yes, 0 No, MOTION APPROVED.
5. **Sheriff/Commissioner Report:** Not present, Sheriff report submitted
6. **Ambulance Department:** John Lata: Reports as presented
7. **Fire Department:** Chief VanDenBerge: Report as presented
8. **HERTHA Report:** as submitted
9. **Attorneys Report:** Mr. Derman followed up on his report regarding the sewer line on the Sportsman Club property and the need to adjust the easement. He supplied a draft drawing showing where manholes were with approximate locations. Mr. Derman suggested that we have Farrier Surveying survey the line and provide accurate measurements on an as-built drawing so the Township will have the necessary information to address an easement across the properties for that line.  
MOTION/S Amos/Isenhart to have Farrier survey manholes 1 through 4 of the line and have him provide a drawing with a description for how wide an easement should be, for a cost of not to exceed \$1,000. Roll Call Vote: Isenhart, Szymanski, White, Boisvert, Amos all voting Yes, 0 No, MOTION APPROVED.
10. **Village Council Request: Temporary Access through Twp Property:**

Due to upcoming construction on a water main on Millers Park Road the Village Manager, Marcia Price, asked permission to temporarily utilize the railroad bed right-of way which runs through Township property as access for the residents and emergency vehicles if necessary during the construction period.

Motion/S: Amos/Szymanski to approve access during construction through the end of 2015 through Township property along the rail road right of way but they would like to have Elk Rapids Township named as an additional insured on their insurance policy for roads. MOTION APPROVED.

**11. Township Board Announcements and Comments:**

- Clarke Aquatic Services: Phragmites Control Program: An agreement was received through email from Clarke Aquatic Services for Phragmites Control along Grand Traverse Bay but the Board would like to see more detail from Clarke with regards to where they may be treating the phragmites this year before signing an agreement.
- The Township received the completed Audit from Tobin & Company for the fiscal year 2014/2015. Amos had some clarification questions after reading the audit but overall the audit went very smoothly. A copy is available for review at the Clerk's office.
- Maple Harbor Sewer Extension: Boisvert mentioned that she had a couple of residents in asking if the Township would look into the possibility of a sewer extension for the Maple Harbor area, most specifically along Terrace Avenue to help insure the beauty and quality of Elk Lake. Boisvert told them that the Township could hold an informational meeting in the spring for the residents in that area to see if there is enough interest for sewer and where the boundaries may be for a new sewer district.

**12. Public Comment:** none at this time

**13. Adjourn: 7:49 pm**

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Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333  
Meeting minutes are subject to approval at the next regular Board Meeting