

Elk Rapids Township Regular Meeting Minutes, June 9, 2015

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor White at 7:00 pm. The meeting was recorded to provide accuracy.

Present: Supervisor: Bill White, Clerk: Shelley Boisvert, Treasurer: Mike Szymanski, Trustee: Dorance Amos, Trustee: Aaron Isenhart,

Also Present: B. Derman, L. Harrett, K. Williamson, 10 members in the audience.

1. **Pledge of Allegiance**
2. **Public Comment:** none at this time
3. **Approval of Meeting Agenda:** Motion/S: Amos/Boisvert to approve the agenda as presented. Motion APPROVED.
4. **Consent Agenda**
 - A. May 12, 2015 Minutes
 - B. Zoning Administrators Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- \$38,213.31, Fire & Amb. Fund-\$122,584.96MOTION/S Isenhart/Amos to approve all of the items on the Consent Agenda. Roll Call Vote: Amos, Isenhart, Szymanski, White, and Boisvert all voting Yes, 0 No, MOTION APPROVED.
5. **Sheriff/Commissioner Report:** as presented.
6. **Ambulance Department:** Matt Holtcamp: Reports as presented
7. **Fire Department:** Deputy Chief Williamson: Report as presented
 - A. Policies: Section 20 – Use of Social Media and Electronic Communication
Section 21 – Hiring Policy
Section 22 – Leave of Absence PolicyMOTION/S Szymanski/Boisvert to approve all three policies as presented. Roll Call Vote: Isenhart, Szymanski, White, Boisvert, Amos all voting Yes, 0 No MOTION APPROVED.
8. **HERTHA Report:** no report at this time
9. **Freedom of Information Act Policy (FOIA):** Updated Township FOIA policy. MOTION/S Amos/Isenhart to accept the FOIA Procedure and Guidelines as printed and to incorporate them into the Township Policy Manual. Roll Call Vote: Szymanski, White, Boisvert, Amos, Isenhart all voting Yes, 0 No MOTION APPROVED.
10. **Assessor Position:** A Special Township Meeting is scheduled for Tuesday, June 16th at 6:00 pm to interview potential candidates and possibly hire someone for the Assessor position.
11. **Attorneys Report:** as presented
12. **Township Board Announcements and Comments:** Szymanski stated that the auditors will be in next week to perform the 2014/2015 audit. White mentioned the dedication ceremony for the historical marker to be held at the Elk Rapids Golf Club on June 30, 2015 at 11:30 am.

13. **Public Comment:** Commissioner Boetcher is involved in the trails project from Traverse City to Charlevoix and asks that the Township have the leaders of the group come to a Board meeting to talk about the project and discuss some steps the Township can take to apply for grants to help build the trail.

D. Hultz asked about Pine Hollow Institute, how to monitor the activities and what Township procedure is if they violate the ordinance.

14. **Adjourn : 7:55 pm**

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting