

Elk Rapids Township Regular Meeting Minutes, November 10, 2015

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor White at 7:00 pm. The meeting was recorded to provide accuracy.

Present: Supervisor: Bill White, Clerk: Shelley Boisvert, Treasurer: Mike Szymanski, Trustee: Dorance Amos, and Trustee: Aaron Isenhart

Also Present: B. Derman, L. Harrett, K. Williamson, 7 members in the audience.

- 1. Pledge of Allegiance**
- 2. Public Comment:** none at this time
- 3. Approval of Meeting Agenda:** Motion/S: Amos/Szymanski to approve the agenda as presented. MOTION APPROVED.
- 4. Consent Agenda:**
 - A. October 13, 2015 Minutes
 - B. Zoning Administrators Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund - \$11,714.13, Fire & Amb. Fund – \$26,055.07MOTION/S Amos/Isenhart to approve all of the items on the Consent Agenda. Roll Call Vote: Amos, Isenhart, White, Szymanski and Boisvert all voting Yes, 0 No. MOTION APPROVED.
- 5. Register of Deeds: Patty Niepoth:** New services through the Register of Deeds office: E-filing for closing documents and new program for Property Fraud Alert.
- 6. Sheriff/Commissioner Report:** as presented
- 7. Ambulance Department: John Lata:** Reports as presented.
- 8. Fire Department: Deputy Chief Williamson:** Report as presented
- 9. HERTHA Report:** no update at this time
- 10. Townline Ciderworks:** New Small Wine Maker License application recommendation to the State Liquor Control Commission. Resolution 2015-10: MOTION/S Amos/Szymanski to pass the resolution subject to Planning Commission site plan review and compliance to standards spelled out in the Zoning Ordinance. Roll Call Vote: Isenhart, Szymanski, White, Boisvert and Amos all voting Yes, 0 No. MOTION APPROVED.
- 11. U.S. 31 Corridor Planting:** Elk Rapids Chamber of Commerce and the Village Beautification Commission requested a \$1,000 contribution from the Township to help with their five (5) year plan to improve the appearance of the strip of land owned by the Township along U.S. 31. MOTION/S Boisvert/Isenhart to provide the \$1,000 requested out of our Parks & Recreation line item. Roll Call Vote: Szymanski, White, Boisvert, Amos and Isenhart all voting Yes, 0 No. MOTION APPROVED.
- 12. Assessor Contract with Karleen Helmreich:** Review of the final contract between Karleen Helmreich, the new Assessor, and the Township of Elk Rapids.

13. **Recycling: Proposed Agreement with Antrim County:** The Board would like someone from Antrim County to come to our December meeting to do a presentation on the County's proposed plan for recycling.
14. **Restatement of Township Retirement Plan:** Burnham & Flower Insurance. MOTION/S Szymanski/Amos to approve Resolution #2015-9 which states that the Plan be amended and restated in the form attached hereto, which Plan is hereby adopted and approved; and further resolved that the authorized signor of the Municipality be, and is hereby, authorized and directed to execute the Plan on behalf of the Municipality. Roll Call Vote: White, Boisvert, Szymanski, Isenhardt and Amos all voting Yes, 0 No. MOTION APPROVED.
15. **Birch Lake Sewer Easement on Sportsman Club Property:** Motion/S: Amos/Szymanski to have Bill Derman send a proposed easement or a request to purchase the property that a portion of the Birch Lake sewer currently lies on at the Sportsman Club property to the current property owners. MOTION APPROVED.
16. **Attorneys Report:** as reported
17. **Township Board Announcements and Comments:** The Global Environmental Report for 2015 Remedial Activities at the Sportsman Club property is available for review at the Township office.
18. **Public Comment:** none at this time
19. **Adjourn: 7:55 pm**

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting