

Elk Rapids Township
Regular Meeting Minutes, October 11, 2016

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor White at 7:00 pm. The meeting was recorded to provide accuracy.

Present: Supervisor: Bill White, Clerk: Shelley Boisvert, Treasurer: Mike Szymanski, Trustee Dorance Amos

Absent: Trustee Aaron Isenhart

Also Present: B. Derman, L. Harrett, Deputy Chief Williamson, J. Lata-MMR

1. **Pledge of Allegiance**
2. **Public Comment:** none at this time
3. **Approval of Meeting Agenda:** Motion/S: Amos/Szymanski to approve the agenda as presented. MOTION APPROVED.
4. **Consent Agenda:**
 - A. September 13, 2016 Minutes
 - B. Zoning Administrator's Report
 - C. Treasurer's Report
 - D. Paying of the Bills: General Fund - \$15,292.32, Fire & Amb. Fund – \$8,638.10MOTION/S Boisvert/Amos to approve all the items on the Consent Agenda. Roll Call Vote: Amos, Szymanski, White and Boisvert all voting Yes, 0 No. (Isenhart absent) MOTION APPROVED.
5. **Assessor's Report:** as submitted
6. **Sheriff/Commissioner Report:** as presented
7. **Ambulance Department:** John Lata: Report: as presented.
8. **Fire Department:** Deputy Chief Williamson: Report as presented.
 - New Fire Fighter- Dylan Gilbert: MOTION/S Szymanski/Boisvert to approve the new hire Dylan Gilbert. MOTION APPROVED.
 - Policy and Guideline Changes:
 - Section M: Radio Procedures (09 16): MOTION/S Boisvert/Amos to approve the updated Section M: Radio Procedures. MOTION APPROVED.
 - Mission Statement (09 16): MOTION/S Boisvert/Szymanski to approve the updated Mission Statement. MOTION APPROVED.
9. **HERTHA:** No report at this time
10. **Planning and Zoning Appointments:** Some appointments were up in August.
 - Planning Commission: White recommends reappointing **Shen Smith, William Sliger** and **Dorance Amos** to the Planning Commission for another three year term. Motion/S: Amos/Boisvert to make the reappointments as recommended. MOTION APPROVED.
 - Zoning Board of Appeals: White recommends reappointing **William Sliger, Richard Hults** and **Aaron Isenhart** to the ZBA for another three year term. Motion/S: Amos/Szymanski to make the reappointments as recommended. MOTION APPROVED.

11. **Global Engineering: Sportsman Club** – The new scope of work for Northern A-1 was submitted in the amount of \$30,930.00. The Board previously approved entering into a contract with Global Environmental and Northern A-1 for an amount not to exceed \$47,000. No further action was taken.
12. **Cemetery Mausoleum: Roof Repair** – Michael Maten Quote.
MOTION/S Boisvert/Amos to approve the quote from Maten in the amount of \$3,860.00 to repair the roof of the mausoleum. Roll Call Vote: Szymanski, White, Boisvert and Amos all voting Yes, 0 No. MOTION APPROVED.
13. **Phragmites Treatment: CAKE, (Charlevoix-Antrim-Kalkaska-Emmet) Antrim Conservation Dist.:** Motion/S: Szymanski/ Amos to enter into a contract with CAKE for treatment of invasive species along the Lake Michigan Shoreline of Elk Rapids Township. Roll Call Vote: White, Boisvert, Amos and Szymanski all voting Yes, 0 No. MOTION APPROVED.
14. **Maple Harbor Sewer:** Petitions were received from interested property owners to initiate the installation of a sewer system for the Maple Harbor area. The Township will verify the names on the petitions and the Township Attorney will help direct the process from here. The Township will begin by formulating a Request for Proposals for engineering services and bring it back to the Board for review.
15. **Attorney's Report:** As presented. Mr. Derman mentioned the package of bills recently signed by the Governor relating to marijuana regulations. More information to come on this subject.
16. **Township Board Announcements and Comments:**
 - The November Board Meeting Date has been changed from Tuesday November 8th to Monday November 14th at 7:00 PM.
 - Szymanski mentioned that there will be a rate study for the Birch Lake sewer system. Due to on-going maintenance of pumps and panels the rates may have to change to accommodate increased costs.
17. **Public Comment:** none at this time
18. **Adjourn: 7:44 pm**

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting